



## Job Description: Kindergarten Teacher

---

Position Title	Department	Reports to
Kindergarten Teacher		Head of School
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt	August 1, 2020

### **POSITION OVERVIEW**

Woodland School seeks an inspiring and nurturing Kindergarten teacher who develops students' inquiring minds and compassionate hearts. *Candidates should be passionate about teaching and have a love for children.*

Bachelor's degree in Elementary Education or related field is required. Candidates with Masters and teaching certificate as well as 2-3 years elementary teaching experience preferred.

### **SKILLS & RESPONSIBILITIES**

- Demonstrate a strong understanding of developmentally appropriate practices and current research in the field of early childhood education.
- Actively engage in professional growth and development by participating in ongoing coaching and mentoring cycles, book studies, and other relevant professional development opportunities.
- Implement Foundations, Bridges in Mathematics, and Reader's and Writer's Workshop, in addition to thoughtfully prepared literacy and math learning stations.
- Routinely facilitate differentiated guided reading lessons and other small group learning activities.
- Frequently offer project-based units of study to provide hands on contextualized learning experiences for children.
- Regularly create robust objective driven lesson plans aligned with age appropriate learning outcomes.
- Administer a variety of reliable and valid assessment measures to identify student strengths and opportunities for growth.
- Foster a positive and supportive emotional learning environment by utilizing positive guidance practices.
- Curate a developmentally appropriate physical environment, purposefully structured to meet the needs of kindergarten students.
- Communicate student learning through ongoing documentation of student work.
- Consistently foster positive relationships with families through ongoing dialogue, professional correspondence, and clear communication.
- Maintain collaborative relationships with colleagues of diverse backgrounds and experiences.
- Periodically supervise student lunch and/or recess.
- Demonstrate professional behavior, including discretion, good judgment, and integrity.
- Excellent verbal and written communication skills are required.

## **HOW TO APPLY**

Candidates for this position should submit a cover letter, resume, and contact information for a minimum of three references. Please combine all documents into a single PDF and send to [hr@woodland-school.org](mailto:hr@woodland-school.org).

## **PHYSICAL DEMANDS AND WORK ENVIRONMENT**

The position can be physically demanding. Reasonable accommodations may be made if requested in advance.

## **OVERVIEW OF WOODLAND SCHOOL**

Located just west of Stanford University, Woodland is an independent day school that offers a joyful approach to learning in a diverse, respectful, and inclusive environment for approximately 300 students in early childhood through eighth-grade. We have two sections of each grade level K- 8 with class sizes that average from 14-18 per class.

Woodland School specializes in education that inspires students by nurturing each individual's voice, intellect, and character. With rich content and an emphasis on inquiry-based and student-driven projects, students are empowered and encouraged to be active and engaged learners. Our students' innate sense of wonder is the foundation of learning at Woodland School. Teachers craft meaningful, multisensory learning experiences which enable creativity, ingenuity, and deep interdisciplinary connections. Students explore and develop complex understandings that engender a sense of self and purpose in the world.

Woodland School's faculty create a school environment that is as supportive and nurturing as it is challenging, and they embody the core values of the school—stewardship, integrity, curiosity, resilience, equity, and respect. Our teachers apply best practices through collaboration, integrated curriculum, brain-based teaching and learning methods, and continued professional development. Our teachers are themselves learners, constantly searching for ways to improve their practice. A robust professional development program supports our faculty by connecting them to the best practices in pedagogy, curriculum development, educational technology, and student assessment.

Woodland School is dedicated to the goal of building a culturally diverse and pluralistic faculty committed to teaching and working in a multicultural environment and strongly encourages applications from candidates who reflect such diversity.

## **NOTE**

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

*Woodland School does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin in the administration of its educational or admission policies, financial aid distribution, or other school programs. Woodland School is dedicated to the goal of building a culturally diverse and pluralistic faculty committed to teaching and working in a multicultural environment and strongly encourages applications from candidates who reflect such diversity.*

[www.woodland-school.org](http://www.woodland-school.org)